

Weekend & Long Weekend Camp Confirmation Packet



Dear Camper and Caregiver:

Welcome to Girl Scouts Summer Camp. We can't wait for you to Capture the Moment with us this summer at camp. Thank you for choosing Girl Scouts of Montana and Wyoming (GSMW) for your Girl Scout's summer adventures!

Please ensure you have paid the full camp fee two weeks before the start of your camp. If you need help with camp payments, please contact customercare@gsmw.org.

READ THIS ENTIRE DOCUMENT FROM BEGINNING TO END and refer to it as you prepare for camp.

INCLUDED IN THIS PACKET

ADULT CAMPERS RESPONSIBILITY

Adults are expected to participate in all aspects of camp activities. Staff is here to help facilitate activities but, adults will be expected to oversee camper behavior and participation.

CAMPER PREPARATION & PACKING LIST

Check this section for hints on how to prepare yourself and your camper for a successful weekend at camp. Use a pencil to help you track everything as you pack. Bring a copy of the list to camp to keep track of everything you should take home. Label everything you bring!

CHECK-IN / CHECK-OUT TIMES & PROCEDURES

GSMW has defined procedures for checking in and out of camp. Directions to each camp location are also included.

PERMISSION / RELEASE / HEALTH FORMS

All forms should be completed online in your UltraCamp account. Health forms that are incomplete may prevent your child from attending camp.

CAMP SUCCESS GUIDE / FREQUENTLY ASKED QUESTIONS

Got a question? To help you and your camper prepare for this experience, we have compiled a [Camp Success Guide](#).

If you have any questions or concerns prior to your arrival at camp, please contact Girl Scouts of Montana and Wyoming Headquarters at (406) 252-0488 or customercare@gsmw.org.

From around the campfire,
Your 2026 GSMW Camp Team

ADULT CAMPERS RESPONSIBILITY

Adults are expected to participate in all aspects of camp activities. Staff is here to help facilitate activities but, adults will be expected to oversee camper behavior and participation.

Groups are expected to provide correct number adults to maintain adult to camper ratios as outlined by GSUSA. More info on camper-adult ratios camp be found here: [Adult-to-Girl Ratios: Understanding How Many Volunteers You Need](#)

- Adults will serve as primary chaperones for their camper(s) throughout camp.
- Adult campers will receive camp schedules upon arrival to help yourself and other campers remain on-time and well-informed.
- Adults are expected to participate in scheduled activities, on time. Help your group with their activities, as needed, but also participate as a fully engaged camper.
- Adults should help all other campers by reminding them to keep their area clean, and respect others at all times.
- Adults should advise their group to wake up, pack their day pack, be on time to meals and flag ceremonies, go to bed, and to behave in a manner consistent with the Girl Scout Promise and Law.
- Adults should adhere to Girl Scouts principles and camp rules, guidelines, and schedules at all times.
- All campers, adult and child, will have kapers responsibilities.
- The primary camp rule to enforce from the very start of camp is our “buddy system”. This requires that every child have a buddy with them at all times. This means another child or related adult must accompany the child to and from all activities, the bathroom, and to their cabins at night. In other words, a child is never alone and never alone with an unrelated adult. Staff will need help enforcing this rule with all children at all times. Adults, if you see a child on their own, please be sure they acquire a buddy ASAP! We highly recommend adults adhere to the buddy system, as well.

Camper & Caregiver Preparation

Before coming to camp, it is important to prepare your Girl Scout for a great learning experience:

- With support and advice, let your camper pack their own bag, and teach them how to roll their own sleeping bag so they gain independence even before arriving at camp.
- Parents, prepare yourself for camp! Children can easily pick up on their parent’s feelings. So, if you’re nervous about camp, they will be, too. Show your camper that you’re excited for their camp opportunity, and discuss how it will be a great experience for parent and child!
- Listen to the camper’s concerns, and provide answers to their questions. If they have questions about camp that you can’t answer, feel free to ask customercare@gsmw.org.

Prepare your camper to use coping strategies, like these at camp.

- Try to play every game and try every offered activity at least once.
- Look forward to the new skills and adventures each day at camp.
- Introduce yourself to at least one new friend every day!

For more hints on preparing for camp, check out GSUSA’s “Camp Hacks” videos at:

www.youtube.com/user/girlscoutvideos/playlists

HAPPY CAMPER KIT

Consider pre-ordering a “GSMW Happy Camper Kit” which will be given to campers on the first day of camp. These kits are curated to provide comfort and excitement for campers. For details on how to purchase a Happy Camper Kit please visit www.gsmw.org/camp.

Camper Packing List

- At camp, we dress to be comfortable and safe, and we prepare for being outdoors in all conditions.
- Do not bring anything to camp that cannot get dirty, messy, or broken. Rugged, comfy clothes work best.
- Label all belongings.
- Limit camper's baggage to one duffel plus one daypack and a neatly rolled sleeping bag & pillow.
- Campers should be able to pack, unpack, and carry their own things.
- Campers will not be permitted to wear open-toe shoes or sandals at any time other than in the showers.
- Please pack for the full length of your camp.
 - Long Weekend: 4 days 3 nights
 - Weekend: 3 days 2 nights

NECESSITIES

- Sleeping bag (nights may be below 30°F)
- Pillow in a pillowcase
- Shower towel & washcloth
- Sunglasses
- Day backpack (used every day, all day)
- Sturdy, closed-toe shoes (hiking or tennis shoes)
- Flip flops (for the shower only)
- Water bottle (check for leaks)
- Flashlight or headlamp & extra batteries
- Medications (in original containers, marked with dosage & campers name. Collected at check-in.)

CLOTHING

- T-shirts (cover shoulders/stomach; no suggestive logos)
- Shorts
- Jeans or sweatpants
- Warm Pajamas
- Underwear, bras, socks
- Swimsuit (for showering, sometimes swimming)
- Rain jacket or poncho
- Sweatshirts or fleece shirts
- Brimmed hat
- Winter hat & gloves
- Long sleeve shirt
- Winter coat
- Item to tie-dye

TOILETRIES / PERSONAL ITEMS

- Travel soap and lotion
- Deodorant
- Travel shampoo/conditioner
- Travel toothbrush & toothpaste
- Brush or comb
- Hair ties
- Sunscreen & protective lip balm
- Travel non-aerosol insect repellent
- Glasses or contact lenses
- Retainers/mouth guards
- Feminine hygiene products (even if unexpected)

OPTIONAL

- Twin sheet for bed and/or extra blanket
- Camera (inexpensive & durable or disposable)
- Stationary, stamps, pre-addressed envelopes
- Journal & pen/pencil
- Pirate accessories (no weapons)
- Something to read
- Laundry bag
- Small stuffed animal
- Rain Pants
- Campfire Ashes jar from previous years of camp – reuse these year after year! Bring ashes from your last campout.

Packing List *(continued)*

LEAVE THESE ITEMS AT HOME:

- Electronic devices (phones, tablets, smart watches, etc.)
- Candy, food, drinks
- Curling iron, straightener, blow dryer, makeup, hairspray
- Cash, jewelry, valuables, and things that can't get dirty
- Crop tops, tube tops, spaghetti straps, inappropriate logos, short shorts, and anything else that may be seen as offensive or unprotective from elements

Check-In & Check-Out Procedures

CHECK-IN DAY

If a camper is attending troop camp and not arriving with the troop leader their caregiver must wait on camp until the troop leader arrives.

- **GO, Troop, and Family:** Please **eat dinner prior** to arriving. Camp will provide snacks around 7:30 pm, during Keys to Camp Success.
- **Long Weekend:** Please **eat lunch prior** to arriving. Camp will provide snacks around 3:30 pm, during Keys to Camp Success.
- Please leave all non-human family members at home. Pets are not allowed on camp properties.
- Most campers travel to camp with the group they are attending with. Yet, a camper may be dropped off or picked up by an adult who is not attending camp. Please tell the check-in station who will be picking up the child at the end of the event and ensure they are listed in Ultracamp.
- Adults who are not attending camp are not permitted on camp premises other than the parking lot and check-in area.
- Please inform us if there will be a late check in at 406-743-9329.

CHECK-OUT DAY

If someone who is not attending camp is asked to pick-up their campers they should show up within the assigned check-out time range specific to your camp location and theme. Refer to the table for the correct pick-up time.

- Campers leave between 9 - 10 a.m. on Sunday. We recommend packing prior to Sunday morning to make departure easier. Please make sure to check the Lost and Found prior to departure.
- Check-out times are firm and cannot be negotiated. **Notify camp staff immediately if emergency circumstances arise by calling 406-743-9329.**
- Campers must check-out with GSMW staff before leaving. Be sure every member of your group is accounted for at the check-out station.
- Campers may only leave with the parent, adult, or troop leader they arrived with unless special arrangements have been made during check-in.
- The person picking up the child must have a photo ID and must be designated by the person dropping off.
- Adults that are not registered campers will not be allowed to tour campus or to leave the check-out areas.

Check-In & Check-Out Schedule

****Gates to camp will not open and staff is unavailable until the listed times below.****

Please do not open the gate OR come onto camp property prior to a staff member being there.

CAMP CASTLE ROCK

ADDRESS: 665 Little Basin Creek Road, Butte, MT 59701-9693 | PHONE: Camp Director, 406-743-9329

DIRECTIONS: Exit off I-90 onto Montana Street. Head south on Montana Street until you pass the cemeteries. Make a right turn heading toward Copper Hill Park and Driving Range. Go past the park until the road forks, take a left onto Little Basin Creek Road (sign is missing, if you go straight you will be on Beef Trail Road). Continue on Little Basin Creek Road 6.5 miles. There will be a gate on the right. Look for Camp Castle Rock signs and #665.

**Dinner is not provided Friday night. Please eat prior to checking in to camp.*

*** Lunch is not provided Thursday afternoon. Please eat prior to checking in to camp.*

Theme / Dates	Check-in Date / Time	Check-out Date / Time
Troop Camp June 12 - June 14	Friday , June 12 (6:00-7:00 pm)*	Sunday , June 14 (10 am)
Family Camp June 19 - June 21	Friday , June 19 (6:00-7:00 pm)*	Sunday , June 21 (10 am)
Long Weekend Camp June 25 - June 28	Thursday , June 25 (2:00-3:00 pm)**	Sunday , June 28 (10 am)

TIMBERCREST CAMP

ADDRESS: 513 W. Fork Rd. Red Lodge, MT 59068 | PHONE: Camp Director, 406-743-9329

DIRECTIONS: Route 212 into Red Lodge, turn right (north) between Chateau Rouge Motel and Beartooth Ranger Station onto Ski Run Road (also known as W. Fork Rd). Follow the road approximately 4 miles to a fork in the road, then follow to the left (West Fork Road – FS #71). Follow approximately 2 miles to Timbercrest Camp, turn right. Follow road approx. ½ mile to gated entrance.

**Dinner is not provided Friday night. Please eat prior to checking in to camp.*

*** Lunch is not provided Thursday afternoon. Please eat prior to checking in to camp.*

Theme / Dates	Check-in Date / Time	Check-out Date / Time
GO Camp July 10 - July 12	Friday , July 10 (6:00-7:00 pm)*	Sunday , July 12 (10 am)
Family Camp July 17 - July 19	Friday , July 17 (6:00-7:00 pm)*	Sunday , July 19 (10 am)
Long Weekend Camp July 23 - July 26	Thursday , July 23 (2:00-3:00 pm)**	Sunday , July 26 (10 am)

Check-In & Check-Out Schedule *(continued)*

CAMP SACAJAWEA

ADDRESS: 3155 W. Micro Rd. Casper, WY 82601 | PHONE: Camp Director, 406-743-9329

DRIVING DIRECTIONS: From I-25 take exit 185 (Wyoming Blvd.) Follow road to stop light at Casper Mountain Road; take a left (south) toward the mountain. Continue on this road approximately 5.6 miles until you reach the “Y” in the road. Take the right fork (Hogadon Road to ski area) and follow until you reach a gravel road. This is W. Micro Road (you’ll see a Natrona County Archery sign); take a left and continue on Micro Road. Camp Sacajawea winter entrance road is on the left before you reach the cell phone towers. Summer entrance road is further down W. Micro Road.

**Dinner is not provided Friday night. Please eat prior to checking in to camp.*

*** Lunch is not provided Thursday afternoon. Please eat prior to checking in to camp.*

Theme / Dates	Check-in Date / Time	Check-out Date / Time
GO Camp August 7 - August 9	Friday, August 7 (6:00-7:00 pm)*	Sunday, August 9 (10 am)
Troop Camp August 14 - August 16	Friday, August 14 (6:00-7:00 pm)*	Sunday, August 16 (10 am)

Got a question?

To help you and your camper prepare for this experience, we have compiled a [Camp Success Guide](#).

If you have any additional questions or concerns prior to your arrival at camp, please contact Girl Scouts of Montana and Wyoming Headquarters at (406) 252-0488 or customercare@gsmw.org.